

Volunteer Opportunities at Reedsburg Area Medical Center

A Dream Come True Gift Shop	Age 16-Adult	Provide exceptional customer service as a sales associate, run cash register. <i>Moderate sitting, standing; minimal walking required</i> Monday – Friday 9:30 am – 1 pm; 1 pm – 4:30 pm Saturday 10 am – 2 pm
Ambulatory Care Information Desk	Age 16-Adult	Provide hospitality, support and assistance to families of surgical patients; provide support to Surgery Department. <i>Moderate sitting and standing required.</i> Monday – Friday 9am – 12:30 pm; 12:30 pm– 4 pm
Ambulatory Care Patient Registration	Age 16-Adult	Provide assistance, escort, hospitality, for patients and families; assist staff as needed and special projects. <i>Moderate sitting and standing required.</i> Monday – Friday 6:30 – 9:30 am; 9:30 am – 12:30 pm
Information Desk	Age 15-Adult	Provide assistance, escort, hospitality, and transport for inpatients, outpatients and visitors; perform interdepartmental errands and projects. <i>Extensive walking required.</i> Monday – Friday 9am – 12:30 pm; 12:30 pm– 4 pm
Resale Beyond the Expected Thrift Shop	Adult/Student	Provide customer service, as a sales associate; cash register transactions; cleaning, displaying, sizing, sorting of donated merchandise. <i>Moderate sitting, standing and walking required.</i> Monday – Wednesday & Friday 10 am – 4:30 pm Thursday 9 am – 4:30 pm & Saturday 10 am – 2 pm
Community & In-house Pharmacy	Adult	Check medication orders in upon delivery; check medication expiration dates; greet and ring up customers on register. <i>Moderate sitting, standing and walking required.</i> Monday – Friday 8am – 11 pm
RAMC Physicians Group	Age 16-Adult	Provide one on one help setting up patients with our new online health record portal Monday – Friday 8am – 11 pm; 1 pm– 4 pm
Senior Life Center	Age 14-Adult	Provide personal and group interactions, assist with escort and wheelchair transports, exercise sessions, e-mail, write cards/letters, transcribe, play games. <i>Moderate standing, sitting, walking required.</i> Times Vary. Weekends available
Specialty Center Information Desk	Age 16-Adult	Provide assistance, escort, hospitality, and transport for inpatients, outpatients and visitors; perform interdepartmental errands and projects. <i>Extensive walking required.</i> Monday – Friday 9am – 12:30 pm; 12:30 pm– 4 pm
Volunteer Services/ Special Projects	Age 16-Adult	Perform collating, copying, filing, recording, activities related to special projects and events for department and medical center. <i>Moderate sitting, standing and walking required – As needed</i>
Wheelchair/Handrail Cleaning	Age 15-Adult	Duties to include: wiping down wheelchairs with Sani-wipes, at all areas of RAMC: RPG, RAMC, ER, MCC, Specialty Group; wiping down handrails in all public hallways in RAMC. Flexible schedule.